



# Lecture Programme

## February and March 2010

Monday	1 <sup>st</sup> Feb	<b>Cashflow Analysis for Property Investment: Internal Rate of Return (IRR)</b>
Tuesday	2 <sup>nd</sup> Feb	<b>Tenant Default &amp; Insolvency</b>
Wednesday	3 <sup>rd</sup> Feb	<b>Building Regulations Update: Procedural Review</b>
Thursday	4 <sup>th</sup> Feb	<b>Arbitrations Update</b>
Monday	8 <sup>th</sup> Feb	<b>Construction Insolvency: An Analysis of Risk through the Supply Chain</b>
Tuesday	9 <sup>th</sup> Feb	<b>Time Management</b>
Wednesday	10 <sup>th</sup> Feb	<b>APC LIVE – APC submission questions answered live online in association with Property Week. See page 17 for details</b> 
Thursday	11 <sup>th</sup> Feb	<b>Understanding Company Accounts – Part 2</b> (originally scheduled for 13 <sup>th</sup> Jan)
Monday	15 <sup>th</sup> Feb	<b>20<sup>th</sup> Century English Domestic Architecture</b>
Tuesday	16 <sup>th</sup> Feb	<b>Stamp Duty Land Tax</b>
Wednesday	17 <sup>th</sup> Feb	<b>Health and Safety Matters – Protecting Property Employees at Work</b>
Thursday	18 <sup>th</sup> Feb	<b>Property Taxation Update – VAT</b> (originally scheduled for 14 <sup>th</sup> Jan)
Monday	22 <sup>nd</sup> Feb	<b>Sale &amp; Leaseback Arrangements</b>
Tuesday	23 <sup>rd</sup> Feb	<b>Turnover Rent Leases</b>
Wednesday	24 <sup>th</sup> Feb	<b>COMPUTER WORKSHOP: Getting to Grips with MS Excel Spreadsheets</b> (University of Westminster 2.30pm to 5.00pm £50+VAT)
Monday	1 <sup>st</sup> Mar	<b>Delay &amp; Disruption in Construction Contracts</b>
Tuesday	2 <sup>nd</sup> Mar	<b>Organisational Culture</b>
Wednesday	3 <sup>rd</sup> Mar	<b>Development Appraisal: Pre-Lettings &amp; Agreements for Leases</b>
Thursday	4 <sup>th</sup> Mar	<b>Commercial Landlord &amp; Tenant: Schedules of Dilapidations in Practice</b>
Monday	8 <sup>th</sup> Mar	<b>Licensed Leisure Industry Update</b>
Tuesday	9 <sup>th</sup> Mar	<b>Brain Power</b>
Wednesday	10 <sup>th</sup> Mar	<b>Daylight and Sunlight for Planning and Private Rights of Light: Essential Development Considerations</b>
Tuesday	16 <sup>th</sup> Mar	<b>Leasehold Reform Valuations</b>
Wednesday	17 <sup>th</sup> Mar	<b>Non-Domestic Rating Update</b>
Tuesday	23 <sup>rd</sup> Mar	<b>Loft Conversions</b>
Wednesday	24 <sup>th</sup> Mar	<b>COMPUTER WORKSHOP: Development Appraisal</b> (University of Westminster 2.30pm to 5.00pm £50+VAT)
Wednesday	24 <sup>th</sup> Mar	<b>Where is the Money Coming From Now?</b>

Unless specified, all lectures start at 6:15 PM and are held at the  
Cruciform Building, University College London, Gower St. London WC1E 6AE



# The CPD Foundation Lecture Programme

## February and March 2010

Monday 1<sup>st</sup> February

6:15PM

All Levels

### Cashflow Analysis for Property Investment: Internal Rate of Return (IRR)

**Michael Lister BSc MRICS**

Senior Lecturer, University of Westminster

- Why are we interested in IRR?
- What is it?
- How do we calculate it - from first principles?
- Complications for using IRR with property
- Short-form calculation
- IRR vs NPV (Net Present Value) - which to use

**Of Interest To:** Investment Surveyors, General Practice Surveyors, Valuers, Investors, Developers, Property Companies, Banks, Property Solicitors and Professional Advisers

---

Tuesday 2<sup>nd</sup> February

6:15PM

Update

### Tenant Default & Insolvency

**Nick Lloyd LLB(Hons) & Jennifer Rickard LLB(Hons)**

Partners, Nabarro LLP

- What happens when your tenant becomes insolvent?
- Maximising your remedies for unpaid rent
- Claiming rent as an expense in an administration
- Getting the lease back
- What can and can't a landlord do?
- An update on pre-packs and company voluntary arrangements.

**Of Interest To:** General Practice Surveyors, Managing Agents, Property Investors, Landlords and Tenants, Property Solicitors and Professional Advisers



# The CPD Foundation Lecture Programme

## February and March 2010

Wednesday 3<sup>rd</sup> February

6:15PM

Update

### Building Regulations Update: Procedural Review

**John Miller FRICS FBEng**

**John Miller Building Regulations and Access Consultancy**

- Building Regulations - What the future holds
- Reviews and integration of guidance
- Alternative ways of compliance
- Complaints and disputes
- What is currently under review
- Part G - sanitation, hot water safety and water efficiency

**Of Interest To:** General Practice Surveyors, Building Surveyors, Architects, Designers, Quantity Surveyors, Facilities Managers, Property Managers, Property Owners and Developers, Property Solicitors and Professional Advisers

---

Thursday 4<sup>th</sup> February

6:15PM

All Levels

### Arbitrations Update

**Mike Pain BSc FRICS MCIArb IRRV**

**Senior Lecturer, University of Westminster and Private Practitioner**

- What's better - arbitrator or expert in today's market?
- Should you act as Expert Witness or advocate or both?
- How to write an arbitration report that will influence an arbitrator
- How to get control of the arbitration
- Should you consider making calderbank offers?

**Of Interest To:** General Practice Surveyors, Valuers, Architects, Building Surveyors, Property Managers, Property Agents, Portfolio Managers, Property Solicitors and Professional Advisors



# The CPD Foundation Lecture Programme

## February and March 2010

Monday 8<sup>th</sup> February

6:15PM

All Levels

### Construction Insolvency: An Analysis of Risk through the Supply Chain

**Richard Winson MSc (London) MRICS MCI Arb & Michael Edginton MRICS  
Directors, Acasta Consulting Limited**

- What is insolvency - processes and their differences; statistics; publication of notices; and current view of market
- Why are contracting businesses vulnerable - fragility of supply chain and allocation of risk
- Impact of insolvency through the supply chain - what happens and the transfer of risk to the counterparties
- Financial instruments to mitigate risk of insolvency - operation of performance bonds, retentions, payment terms
- Novation process for completion contracts - how a novation operates and the benefits and pitfalls
- Interactive time-line analysis of payment cycle - payment flow through the supply chain and the impact of contractors' cash management techniques

**Of Interest To:** Anyone involved in the construction industry, but in particular: Employers & Building Promoters, Architects & Contract Administrators, Quantity & Building Surveyors, Funders and Insolvency Practitioners

---

Tuesday 9<sup>th</sup> February 2010

6:15PM

All Levels

### Time Management

**Alan Boulton BSc  
Director, Brooke Boulton Leadership Development Ltd**

- Develop a consciousness and awareness of time
- Understand what wastes our time
- Understand the pro-activeness or re-activeness of your role
- Prioritise your time
- Give yourself some private thinking time

**Of Interest To:** Of interest to all professionals who want to or need to become more efficient and particularly for those who just find there isn't enough time!



# The CPD Foundation Lecture Programme

## February and March 2010

Thursday 11<sup>th</sup> February 2010

6:15PM

All Levels

### Understanding Company Accounts – Part 2

Danny Leiwty MA FCA

Partner, Leiwty Sherman & Co

- Profitability
- Liquidity
- Working capital utilisation
- Gearing
- Investment ratios

Delegates will need a copy of the Marks & Spencer 2009 Annual Report which can be downloaded from Marks & Spencer website, the link is provided on the CPD Foundation website under this event at [www.cpdfoundation.com/searchevents.asp](http://www.cpdfoundation.com/searchevents.asp)

**Of Interest To:** All professionals and particularly those involved in 'Going Concern' valuations and those who need to determine the financial stability of prospective tenants, contractors, etc.

---

Monday 15<sup>th</sup> February 2010

6:15PM

All Levels

### 20th Century English Domestic Architecture

Peter Gray BSc FRICS

- Handing over from the Victorian age
- Discussion and illustrations of architectural styles
- Differentiate between pre-First World War and Post-First World War
- Pre-Second World War - the Modern Movement and its enduring influence
- Post-Second World War architecture - mostly a disaster?

**Of Interest To:** Of interest to General Practice Surveyors, Building Surveyors, Residential Agents, Managing Agents, Property Solicitors, Professional Advisers - and more than a passing interest to those who live in houses and flats



# The CPD Foundation Lecture Programme

## February and March 2010

Tuesday 16<sup>th</sup> February 2010

6:15PM

Update

### Stamp Duty Land Tax

**Graham Chase LLB CTA (Fellow) AIT Solicitor**  
Partner, Olswang

- The nature of the charge and its scope
- Self assessment obligations
- Practical difficulties, including leases
- Reliefs
- Anti-avoidance

**Of Interest To:** General Practice Surveyors, Commercial Property Agents, Property Developers, Investors and Owners, Portfolio Managers, Cost Consultants, Quantity Surveyors, Property Solicitors and Professional Advisers

---

Wednesday 17<sup>th</sup> February 2010

6:15PM

All Levels

### Health & Safety Matters – Protecting Property Employees at Work

**Louise Hosking MCIEH MIOSH**  
Chartered Safety & Health Practitioner, Director, Hosking Associates Ltd

Surveyors and property professionals are often expected to visit sites on their own, which they have never been to. Property may be in poor condition, under construction or be on contaminated sites with little or no lighting. Other hazards could affect a broader cross section of your staff. How to manage these risks, including:

- Completing a Suitable & Sufficient Risk Assessment for the activities your staff undertake
- Using this process to make policy decisions on how staff will conduct themselves in the office and when they are working out of the office
- Provide your staff with information, instruction and training
- Managing this process and monitoring that the controls you put in place are working effectively

**Of Interest To:** General Practice Surveyors, Valuers, Quantity Surveyors, Building Surveyors, Managing Agents, Facilities Managers, Designers, Property Owners, Occupiers, Property Investors, Property Solicitors and Professional Advisers



# The CPD Foundation Lecture Programme

## February and March 2010

Thursday 18<sup>th</sup> February

6:15PM

Update

### Property Taxation Update – VAT

**Richard Dalton**  
Senior Manager, Deloitte LLP

Common VAT issues and pitfalls encountered in commercial property transactions.

- Buying and selling
- Leases and surrenders
- The option to tax, including the recent changes

**Of Interest To:** General Practice Surveyors, Valuers, Facilities Managers, Property Developers, Investors and Owners, Commercial Property Agents, Cost Consultants, Quantity Surveyors, Property Solicitors and Professional Advisers

---

Monday 22<sup>nd</sup> February

6:15PM

All Levels

### Sale & Leaseback Arrangements

**Richard Dean BSc (Hons) MRICS**  
Director, CB Richard Ellis

- Sale and leaseback market background
- Corporate rationale – drivers and barriers
- Structuring the investment – creating the product
- Vendor due diligence
- Current market context
- The Future

**Of interest to:** General Practice Surveyors, Valuers, Managing Agents, Property Owners, Occupiers and Investors, Property Solicitors and Professional Advisers



# The CPD Foundation Lecture Programme

## February and March 2010

Tuesday 23<sup>rd</sup> February 2010

6:15PM

All Levels

### Turnover Rent Leases

**Richard Evans, MA [Cantab], LLB**

**Formerly Senior Consultant 2002 - 2009, Nabarro LLP**

- Can turnover rents apply to any premises?
- Are turnover rents appropriate in a recession?
- How does a landlord ensure accuracy of tenant turnover information?
- What levels of confidentiality apply to turnover information?
- Can a base rent be reserved in addition to a turnover rent?
- What restrictions can be imposed upon assignment and subletting when a turnover rent is payable?

**Of Interest To:** General Practice Surveyors, Valuers, Property Agents, Property Investors, Owners and Occupiers, Managing Agents, Property Solicitors and Professional Advisers

Wednesday 24<sup>th</sup> February 2010

2:30PM – 5:00PM

Elementary

### Computer Workshop Getting to Grips with MS Excel Spreadsheets

**Henryetta Simpson MSc Business Information Technology**  
Senior Lecturer Business Information Management and Operations, Westminster Business School

This course is designed for those people who make occasional use of a spreadsheet package and who wish to take advantage of some of the many facilities which live in this industry-standard package.

By the end of this short session you should be able to –

- Undertake simple calculations
- Sort a simple list
- Copy figures and formulae
- Create and carry forward totals
- Manipulate 'what if?' statements
- Calculate balances
- Freeze areas of the screen
- Produce simple charts and graphs
- Create a set of home accounts for yourself
- Save your work and take it home (bring a data stick), or you can email it to yourself

**Please note that there is a discounted fee for members of £50(+VAT) per delegate for this Workshop**

Bookings can be made online at [www.cpdfoundation.com](http://www.cpdfoundation.com) or cheques (made payable to CPD Ltd) can be sent to the address below. We also accept bookings by telephone on 020 3177 1662.

Refunds cannot be made but delegates may be substituted, or moved to another computer workshop in the 2009/10 CPD Foundation programme whenever possible. VAT receipts and joining information will be provided.

**Note: This Course will be held at the University of Westminster Marylebone Campus located opposite Madame Tussaud's**

**Of Interest To:** Everyone who needs to improve their skills in using spreadsheets



# The CPD Foundation Lecture Programme

## February and March 2010

Monday 1<sup>st</sup> March 2010

6:15PM

All Levels

### Delay & Disruption in Construction Contracts

David Richards BSc FRICS FInstCES FCIArb FAArb  
Partner, David Richards CDS LLP

- How good is delay analysis?
- What are the fundamental requirements?
- When should it be binned?
- Why not use a good old-fashioned architect's/engineer's/CA's assessment?

**Of Interest To:** General Practice Surveyors, Building Surveyors, Quantity Surveyors, Architects, Engineers, Project Managers, Managing Agents, Property Solicitors and Professional Advisers

---

Tuesday 2<sup>nd</sup> March 2010

6:15PM

All Levels

### Organisational Culture

Andrew Holmes, BSc Surveying Science, MSc Econ  
Managing Partner, Paricint LLP

Different organisations have distinctive cultures. An understanding of organisational culture, in relation to your own company, and that of your competitors and your clients, is an essential tool in delivering good service. This presentation:

- Describes how culture impacts us at the national, organisational and functional levels
- Outlines how apparently subtle differences in culture can lead to major issues
- Introduces a highly effective model of organisational culture and how it can be applied
- Describes the implications of organisational culture on business practices.

**Of Interest to:** Anyone who wishes to increase their understanding of their own organisation, and that of their competitors and clients.



# The CPD Foundation Lecture Programme

## February and March 2010

Tuesday 3<sup>rd</sup> March 2010

6:15PM

All Levels

### Development Appraisal: Pre-Lettings & Agreements for Leases

**Michael Lister BSc MRICS**  
Senior Lecturer, University of Westminster

- Development risks
- Why pre-let?
- What is an Agreement to Lease?
- What is in the agreement?
- Risks attaching to the agreement
- What if the contracted tenant wants to withdraw during the development phase?

**Of Interest To:** General Practice Surveyors, Valuers, Building Surveyors, Cost Consultants, Property Developers, Investors and Owners, Property Managers, Financiers, Property Solicitors and Professional Advisers

---

Wednesday 4<sup>th</sup> March 2010

6:15PM

Update

### Commercial Landlord & Tenant: Schedules of Dilapidations in Practice

**Malcolm Hollis BSc(EstMan) FRICS MCI Arb FBEng MAE**  
Building Pathologist and Surveyor

An update on changes that have taken place within this discipline over the past 12 months

- Status of the Guidance and proposed pre-action protocol
- Recent decisions that may affect your practical decisions
- Loss, diminution and section 18.1 of the Landlord and Tenant Act 1927
- Valuing loss in a recession
- Recovery of costs

**Of Interest To:** Building Surveyors, Quantity Surveyors, General Practice Surveyors, Designers, Architects, Property Managers, Property Owners, Investors and Developers, Property Solicitors and Professional Advisers



# The CPD Foundation Lecture Programme

## February and March 2010

Monday 8<sup>th</sup> March

6:15PM

Update

### Licensed Leisure Industry Update

**Trevor Watson BSc MBA FRICS**  
Director, Davis Coffey Lyons

#### Underlying influences on the market

- Consumer behaviour
- Legislation
- Funding environment
- The Economy

#### The pub market

- High Street
- Community
- The Tie

#### The restaurant market

- Casual dining
- Emerging brands
- High Class

#### Nightclubs

- What future?

#### The London scene

**Of Interest To:** Generalists seeking to secure a more in depth understanding of what drives the leisure market. Licensed property specialists, General Practice Surveyors, Valuers, Property Investors, Property Agents, Portfolio Managers, Property Solicitors and Professional Advisers

---

Tuesday 9<sup>th</sup> March

6:15PM

All Levels

### Brain Power

**Carolyn Gray BA MBA**  
Director, FitzroyGray Ltd

Ever wondered why you solve some problems quickly and easily while others nag away at you? Why sometimes you communicate with power and clarity and at other times you just don't feel you've been heard? Ever wondered why you just click with some people and others are such hard work? The key is in your brain and how it works - and how you use it.

- Learn to use your brain a little bit differently -
- To get things done more quickly, more easily with fewer expensive mistakes
- To plan your most sensitive communication
- To get through to your most awkward client

**Of Interest To:** Anyone who has a brain and the courage to use it - that should be everyone!



# The CPD Foundation Lecture Programme

## February and March 2010

Wednesday 10<sup>th</sup> March

6:15PM

All Levels

### Daylight & Sunlight for Planning & Private Rights of Light: Essential Development Considerations

**Michael Harper BSc (Hons), MSc, MBA, MRICS**

**Partner and Head of Rights of Light and Daylight and Sunlight, GIA**

Daylight and sunlight are important planning considerations in dense urban locations:

- Daylight & Sunlight
- Overshadowing - transient & permanent
- Light pollution
- Solar glare

Rights of Light are a potential major consideration in development proposals:

- What are Rights of Light?
- How to determine whether there is likely to be a rights to light injury
- Determining compensation
- Case studies
- How rights of light might affect the development process

**Of Interest To:** General Practice Surveyors, Building Surveyors, Designers, Architects, Quantity Surveyors, Property Owners, Investors and Developers, Property Managers, Property Solicitors and Professional Advisers

---

Tuesday 16<sup>th</sup> March

6:15PM

Elementary/Intermediate

### Leasehold Reform Valuations

**Peter Beckett FRICS**

**Senior Partner, Beckett & Kay**

- The 3 types of transaction
- The 3 elements of the valuation
- The landlord's interest: some changes.
- Marriage value: more guidance
- Compensation where there is a headlease

**Of Interest To:** General Practice Surveyors, Valuers, Residential Property Investors, Residential Property Managers, Property Solicitors and Advisers. And anyone else involved in leasehold enfranchisement, or just interested in it.



# The CPD Foundation Lecture Programme

## February and March 2010

Wednesday 17<sup>th</sup> March

6:15PM

Update

### Non-Domestic Rating Update

**Patrick Bond BSc FRICS DipRating**  
Deputy Director of Rating, Valuation Office Agency

- Revaluation 2010
- Making 2005 proposals
- Valuation Tribunal for England
- Taking physical factors at the Material Day: everything else at AVD (Antecedent Valuation Date)
- Vacant Shops, MCCs (Material Change of Circumstances) and the Recession
- Recent Cases in the Lands Tribunal

**Of Interest To:** Rating Surveyors, General Practice Surveyors, Managing Agents, Property Owners, Occupiers, Investors and Developers, Property Solicitors and Professional Advisers

---

Tuesday 23<sup>rd</sup> March

6:15PM

All Levels

### Loft Conversions

**Ian Rock MRICS**  
Director, Zennor Consultants Ltd

- Comparing quotes
- Types of roof - traditional cut, TDA, trussed rafters
- Planning requirements & recent changes to building regulations
- Key stages in a typical loft conversion including a step-by-step case study
- Examples of botched jobs - to send shivers down the spines of even the hardest surveyors!

**Of Interest To:** General Practice Surveyors, Building Surveyors, Architects, Designers, Quantity Surveyors, Property Managers, Property Owners and Developers, Property Solicitors and Professional Advisers

Wednesday 24<sup>th</sup> March 2010

2:30PM – 5:00PM

Intermediate/Advanced

### Computer Workshop Development Appraisal

**Andrew Youens DipSurv FRICS**  
Course Leader, Property Courses, University of Westminster  
Director, Andrew Youens & Co Ltd

**Jonathan Carman BSc MRICS**  
Director, boe information systems Ltd

This workshop will deal with the principles and nuances of development appraisals and how these are incorporated into industry-standard software.

The program used today will be ProDeveloper.

- The traditional appraisal
- Cash flows and discounted cash flows
- Internal rate of return
- Net present value
- Debts and grants
- Risk analysis

**Please note that there is a discounted fee for members of £50(+VAT) per delegate for this Workshop**

Bookings can be made online at [www.cpdfoundation.com](http://www.cpdfoundation.com) or cheques (made payable to CPD Ltd) can be sent to the address below. We also accept bookings by telephone on 020 3177 1662.

Refunds cannot be made but delegates may be substituted, or moved to another computer workshop in the 2009/10 CPD Foundation programme whenever possible. VAT receipts and joining information will be provided.

**Note: This Course will be held at the University of Westminster Marylebone Campus located opposite Madame Tussaud's**

**Of Interest To:** General Practice Surveyors, Valuers, Developers, Investors, Property Managers, Cost Consultants and Financiers



# The CPD Foundation Lecture Programme

## February and March 2010

Wednesday 24<sup>th</sup> March 2010

6:15PM

All Levels

### Where Is the Money Coming From Now?

**Tony Edgley BSc MRICS**

**Managing Director, Corporate Finance, Jones Lang LaSalle**

- Equity Capital Flows... where is it coming from; what does it want?
- What may derail this?
- Debt Capital Markets; will the public markets re-open?
- What might this do to the market and values?

**Of Interest To:** Investment Surveyors, General Practice Surveyors, Valuers, Investors, Developers, Property Companies, Banks, Property Solicitors and Professional Advisers

---

### Associated Events

#### APC Live at [propertyweek.com](http://propertyweek.com)

Wednesday 10<sup>th</sup> February 2010 1:00PM – 2:30PM Online

APC

If your APC Final Assessment submission is coming up, then get your document issues and queries resolved in this on live online discussion forum. Talk with APC process expert Jon lever FRICS, managing director of DeLever Limited and commercial property competency expert Ben Elder FRICS, Director at the College of Estate Management. The online discussion will be hosted at [propertyweek.com](http://propertyweek.com) in association with The CPD Foundation.



To find out more and to register for this free event, search 'APC Live' at [www.propertyweek.com](http://www.propertyweek.com)

*All who sign in on the day will have the added bonus of receiving an exclusive not yet published copy of Jon Lever's latest research on the recent changes on 1st January 2010 to the RICS Rules of conduct.*

#### Japanese Knotweed and Other Invasive Weeds

Tuesday 16<sup>th</sup> March 2010

2:30PM – 5:00PM

Craven Cottage, Fulham FC

Wednesday 17<sup>th</sup> March 2010

2:30PM – 5:00PM

Upton Park, West Ham United FC

These free-to-attend CPD seminars, run by Eco Control Solutions are informal and aimed at educating the Construction Industry and other Professionals in the Property and Development fields on the identification of Invasive weed issues, and methods to reduce the time and cost impact on projects.



During the seminars the following subjects are discussed:

- Japanese knotweed, Himalayan Balsam, Ragwort and Giant Hogweed
- Legal responsibilities/border/boundary disputes
- Japanese Knotweed management plans
- Change of status
- Health and safety issues
- New tax relief incentives for in-situ solutions

If you wish to attend either of these seminars, or wish to discuss the possibility of holding a bespoke in-house event for your company, please contact Peter Doove, either by telephone on 07500 780 794 or via email: [peter@ecocontrol.co.uk](mailto:peter@ecocontrol.co.uk)

**6:00PM – 8:00PM**

**Kingston University APC Courses**

**APC**

**Unit 213: APC Risk Management – 2<sup>nd</sup> February**

**Unit 198: APC Business Tenancies – 2<sup>nd</sup> February**

**Unit 202: APC Commercial Rent Reviews – 9<sup>th</sup> February**

**Unit 207: APC Maintenance Management - 9<sup>th</sup> February**

**Unit 201: APC Commercial & Residential Agency – 16<sup>th</sup> February**

**Unit 210: APC Procurement & Tendering – 16<sup>th</sup> February**

**Unit 196: APC Development Appraisals – 23<sup>rd</sup> February**

**Unit 203: APC Real Estate Management – 2<sup>nd</sup> March**

**Unit 204: APC Professional Practice & Ethics – 9<sup>th</sup> March**

**Unit 212: APC Repairs and Dilapidations – 16<sup>th</sup> March**

**Unit 195: APC Planning Law & Practice – 16<sup>th</sup> March**

These Courses are run by Kingston University London and are specifically aimed at members who are preparing for the RICS Assessment of Professional Competence. CPD Foundation Passport Holders in this category can obtain a discount of £10 off the regular fee of £75. To obtain the discount you must include your CPD Foundation User Name.

**Applications to attend can only be made to Kingston University - not the CPD Foundation and you can only make a reservation (and pay) on line at:**

**[www.kingston.ac.uk/designbookonline](http://www.kingston.ac.uk/designbookonline)**

In case of difficulty get in touch with the University by phone on 020 8547 7066 by fax 020 7547 7069 or email [shortcourse.design@kingston.ac.uk](mailto:shortcourse.design@kingston.ac.uk).

**Kingston University** London



### Coming up in April

**Current Trends in the Retail Property Market**

Graham Chase FRICS FCIArb FSA CRE Finst CPD, Managing Partner, Chase & Partners

**Property Taxation Updates: Capital Allowances**

Chris Doyle MRICS CTA, Partner, Yewell Consulting LLP

**Building Pathology for the Heritage Sector**

David Watt BSc (Hons) DipArchCons(Leic) PhD MSc FRICS IHBC, Associate Director, Hutton + Rostron Environmental Investigations Ltd

**The Expert Witness**

Vivien King BA FInstCPD HonRICS Solicitor, Director, Hatherleigh Training

**Introduction to the Carbon Reduction Commitment Energy Efficiency Scheme**

Peter J G Williams LLB, Professional Support Lawyer, Eversheds LLP

**Trade Related Valuations**

Mark Ellis BSc FRICS MCIArb MAE, Chairman, Pinders Professional & Consultancy Services Ltd

**Leadership**

Nick Brice BSc, Partner & Principle Consultant, TMI UK

### General Information

- The majority of lectures are held at University College London, The Cruciform Building, Gower Street, London WC1 – unless otherwise stated.
- Registration opens half an hour before the lecture start time.
- Unless otherwise advised, lectures start at 6.15pm and run for between 45 minutes and an hour.
- Attendance at each lecture, generally counts as 1.25 CPD hours.
- With the exception of Computer Workshops, all lectures are accredited by the Law Society for Solicitors' CPD – Course Code SF/UWES.
- Lecture bookings are essential to facilitate seating requirements.
- Bookings can be made online, by email, fax or telephone.
- Your 2009/10 CPD Foundation passport (as below) must be presented to gain access to each lecture and validate attendance.
- Student members must additionally show their University Photo Identity Card.
- Passports are strictly assigned to one person.
- Replacement of lost passports may be subject to an additional cost.
- Monthly Lecture Programmes are published one month in advance.

